

# Marketing + Proposal Specialist

## Edmonton, Calgary or Toronto

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At GEC, we believe that our team is why we are successful.

GEC Architecture (GEC) is a design practice with projects in the recreational, educational, institutional, transit and residential sectors throughout Canada, the United States, and internationally. Our team focuses on exceptional design solutions and client service. We support each other to collaborate, share knowledge and hone our craft.

We are looking for a creative and outgoing Marketing + Proposal Specialist who will be responsible for working with our marketing and leadership teams to build and deliver compelling proposals, award submissions, presentations, and project content through innovative and impactful information, layout and graphic design.

### **Who you are:**

- An outgoing and collaborative person with a talent for graphic and information design, continually bringing fresh ideas and perspectives and constantly wanting to push creative boundaries.
- Has a keen and dedicated ability to manage their own time and workload.
- Passionate about the architectural industry and seeing our built communities grow.

### **What we're looking for:**

- Degree/diploma in graphic design, information design, marketing, business or related field.
- Technical mastery in Adobe Creative Suite - specifically, InDesign, Photoshop, and Illustrator.
- Previous experience delivering proposals and visual content within a professional environment.
- A contributor to social media, video creation, and other marketing-related content.

### **Who we are:**

- An integrated architecture and interior design studio with studios in Calgary, Edmonton and Toronto.
- With 50+ years operating in Canada and around the world, a close-knit team with a deep portfolio of building typologies that span the entire spectrum of architecture and design.
- 60+ problem solvers that are constantly seeking unique solutions to design challenges, incorporating new ideas, techniques and the latest technologies along the way.

If this sounds interesting to you, please send us your resume and portfolio/work samples electronically to [careers@gecarchitecture.com](mailto:careers@gecarchitecture.com), or through our website at [gecarchitecture.com/careers](http://gecarchitecture.com/careers). We welcome applications from individuals of all backgrounds.